

# Redland Spring Festival Inc.

RedFest Festival Office, Redland Showgrounds, Cleveland QLD.

## Member Details:

Name:	
DOB:	
Address:	
Phone:	
Email:	

## Membership Type:

<input type="checkbox"/> Committee (\$10.00)	<input type="checkbox"/> Volunteer (Free)	<input type="checkbox"/> Friend Redfest (Free)
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Committee nominations must be proposed and seconded by a current Executive Board Member  
The nominee must sign and date acceptance.

I \_\_\_\_\_

accept nomination for the position of \_\_\_\_\_

on the Board of the Redland Spring Festival Inc. for the reporting period 2023/2024..

Nominee Signature:	
Date:	

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Proposed By (name):	
Proposed By (signature):	
Seconded By (print name):	
Seconded By (signature):	

**Please note that Page 2 herein must also be agreed to and signed as agreement to such conditions.**

## **Code of Conduct for RedFest Committee Members:**

A committee member will:

- Understand the committee's role and purpose within the Festival including Model Rules/Constitution, and including Executive Committee approval of all proposed expenditure in advance.
- Stay informed about relevant matters affecting the committee's business.
- Attend all committee meetings or where attendance is not possible, submit an apology. If three consecutive meetings, whether in person or by conference call, are missed, the member may be requested to withdraw membership from the committee.
- Participate actively and work cooperatively with other committee members and ensure deadlines are met.
- Be accessible to other committee members and administration as required.
- Work as part of a team toward fulfilling the festival's vision and committee's goals.
- Be prepared for all committee meetings by reading and considering the agenda items, papers circulated and other relevant documents, including attending to Action Items from previous meetings.
- Make new points succinctly without reiterating at length points already made.
- Notify the President immediately if circumstances prevent participation on the committee.
- Complete tasks as assigned at meetings without delegating them to other committee members.
- Respond to requests by other committee members in a timely manner.
- Treat all committee members, volunteers and members of the public with respect.
- Be aware of the sensitivity and confidentiality of information discussed at meetings.
- Not speak to the press/media on behalf of the committee (except the President).
- Maintain confidentiality of committee business and respect confidential discussions and not misuse any information obtained through membership of the committee.
- Openly declare any matters of private interest and record any issues with the potential for conflict or perceived conflict to ensure they are transparent and capable of review.
- Where appropriate, disqualify themselves from committee discussions and decisions where a conflict of interest occurs.
- Be available to attend the festival for the entire time it is open to the public including committee onsite briefings.
- Ensure RedFest model rules/constitution are followed at all times.
- If you are unable to continue as a committee member, you must advise the Secretary in writing.

Nominee Signature:	
Date:	